MDHSA Credit Verification Service
(Usually for non-PA residents – NOT for MDHSA Diploma Program students)
FINAL Graduation Report for Official Transcript

Submit this form at the end of 12th grade with your final Verification Report/Transfer form to receive your official transcript for your files. You should keep one transcript in a safe place such as a safe deposit box. If you need additional transcripts for your personal use or to submit to colleges or other institutions, you should submit a CVS Request for Transcript form.

_____ _____

Student's Name – Please PRINT Parent's Name—Please PRINT

_____

Address – Street, City, State, ZIP Code

____ Check this if the above is an address change from previous information sent to MDHSA.

_____ _____ _____

E-Mail Address – Please use all CAPS Phone Number Alternate Phone Number

___I am submitting my final 12th grade Credit Validation Report and/or Final 12th grade Transfer form. Please send me my final official transcript.

___I am enclosing $5 for the official transcript. (This is waved for those already registered in the Diploma Program until December 2009).

___I have enclosed the required # 10 self-addressed, stamped envelope.

My graduation date is _____. (You should put the same date on the diploma as will be on the transcript.

_____Date I need the transcript for a graduation ceremony. (Please allow 30 days to receive transcript).

My GPA is _____ (Supply this ONLY if you want your GPA put on the transcript).

I certify that the student listed above has met the MDHSA criteria for all credits according to the criteria given in the Credit Verification Service policy. I also am verifying that the student has met at least the minimum credit and course requirements for graduation in public school or homeschool in the state in which the student resides. PA requirements 4 years of English, 3 of Science, Social Studies, Math, and 2 years of Arts and Humanities.

Signed: _____ _____

Parent if student is under 18 Student

Make Checks payable to MDHSA and put on the memo line: CVS Grad TX – student's name

Submit this form and payment to:
MDHSA Credit Verification Service,
32 West Main Street #5
Waynesboro, PA 17268

MDHSA recommends that you do not issue a diploma until the student has met at least the minimum credit and course requirements for graduation in public school or homeschool in the state in which the student resides. It is recommended that you EXCEED those requirements to improve your opportunities for college acceptance or scholarships.