

MDHSA Credit Verification Service
 (Usually for non-PA residents – NOT for MDHSA Diploma Program students)

Transfer Courses Form

Always attach an Enrollment/Annual Filing Form with this form

This form is for courses taken at a public or private school, college, charter school, or correspondence courses. These courses do not need to be verified by a validator as long as MDHSA is provided the final grade reports or transcripts, created by an outside institution.

PRINT Student's Name: _____ Parent's name _____ Expected Graduation Year: _____

Form is for grade: ___9th ___10th ___11th ___12th Form is for the school year, 20___ - 20___ Transcripts or copies of grade report enclosed or ___ being mailed by institution

Subject Area	Course Title	** Criteria	Name of Institution or AP or CLEP	Grade Earned	H.S. Credit	
English						**Course criteria CC: College Course (online or in a physical class)- send transcript or grade report and put grade on this form AP: Advanced Placement exam – send report-put grade on this form CL: CLEP Exam – send report - put grade on this form PS: Public/private school---These are charter-cyber, public, or private high school courses CP: These are correspondence or online Note: 3 or 4 credit college course equals 1 high school credit. 1 or 2 credit college course equals .5 high school credit. If you are not sure what courses you took in public school, just write a note on here and we will check your transcript for you. The official transcripts or grade reports MUST be received before MDHSA can accept these credits. You may NOT send computer print outs, they must be transcripts (with signature or seal) or copies of grade reports from the school or college. MDHSA cannot accept any courses below a 59 or D. Use additional forms if more space is needed and number the forms 1, 2, etc. PLEASE PRINT CLEARLY.
Math						
Social Studies						
Science						
Arts & Humanities						
Electives						