

FOR OFFICE USE ONLY - Date Received

FOR OFFICE USE ONLY - Date Mailed

### MDHSA Diploma Request Form

\*\*\*Please do not send this DR form or honors applications unless you are submitting the final ASF\*\*\*.

MDHSA must receive this Diploma Request Form with signatures, all final paper work and fee(s) listed below before awarding the diploma. MDHSA reserves the right to require 30 days from the date we receive the diploma for processing until the date we mail it to the student OR it is awarded at the MDHSA Graduation Ceremony. *If paperwork is not complete, the 30 days will commence after receiving corrected paperwork.* You may want to submit as much documentation as you have as early as possible to avoid a delay in the award of the diploma. You may want to schedule an earlier evaluation for the senior (s) in your family.

has completed requirements for graduation.

Supervisor

Enclosed with this Diploma Request **and** the Registration and Annual Filing Form are:

- Remaining annual summary or summaries
- Remaining evaluation(s)
- Diploma fee of \$45.00 Ck #                      date
- Academic Honors Application/attachments
- Diploma of Distinction Application/attachments
- Performance in Fine Arts Application/attachments

Check if you are attending the MDHSA graduation ceremony (open to all MDHSA Diploma students). Unless another date is put in the appropriate space below, the date of the last Saturday in June will be used as the Award date. (You must send MDHSA the most recent graduation ceremony attendance form, which may be obtained from MDHSA or off of the Website – Note deadlines on that form).

Check if you will NOT be attending the graduation ceremony. Please mail the diploma to:

Date you must receive the diploma in the mail. This date should be at least 35 days from the date of mailing as MDHSA reserves the right to require 30 days for processing from the date the request is received in the MDHSA office and the date it is mailed to the graduate. **If there is to be a graduation ceremony or celebration, please write that date here.**

Name <b>exactly</b> as it is to appear on the diploma (PRINT or type):  Date to be used as graduation date (must be on or after final evaluation date):	<b>For Office Use only:</b> <input type="checkbox"/> All ASF's submitted <input type="checkbox"/> All Evaluations/TX submitted <input type="checkbox"/> Minimum courses verified <input type="checkbox"/> All subject credits taken  <b>Honors confirmed:</b> <input type="checkbox"/> Academic Honors <input type="checkbox"/> With Distinction <input type="checkbox"/> Performance in Fine Arts  Diploma # <input style="width: 100px;" type="text"/>
<b><i>Notice: MDHSA diplomas are awarded according to the standards outlined in the MDHSA diploma guide and at the discretion of the MDHSA executive committee.</i></b>	

**Statement of Compliance: (This must be read and signed by the parent-supervisor before a diploma may be issued).  
To the best of our knowledge, the homeschooling program for \_\_\_\_\_ is in full compliance  
with the Pennsylvania Home Education Law and no due process procedure is pending.**

Supervisor's Signature \_\_\_\_\_ Ph. # \_\_\_\_\_

Student's Signature \_\_\_\_\_

Address:

Email:

Date

Mail to: MDHSA Diploma Request 32 West Main St., # 5 Waynesboro, PA 17268