

## MDHSA Evaluator Agreement

Qualified evaluators include licensed clinical or school psychologists, Pennsylvania certified teachers, nonpublic school teachers or administrators, with two years of teaching experience within the last ten years, and persons with other qualifications who have the prior consent of the district of residence superintendent to conduct the evaluation. (See Non-PA resident information). An evaluator is required by PA law only to show that an appropriate education, which is defined as sustained progress in the overall program, is occurring. An MDHSA evaluator (evaluating in Pennsylvania or outside of PA) must show that an appropriate education is occurring and that the MDHSA diploma program guidelines for credits, minimum subjects, minimum years of subjects, etc. have been met. **The evaluator should read the “Course Titles” section carefully to help families be correct in their choice of course titles and to which subject area they apply the course.** In addition, the evaluator will need to use his own judgment at times. The supervisor of the home education program may wish to have a simple document to submit to the school district to comply with the law or a more detailed discussion of credits earned on the same or additional document. Evaluators are encouraged to respect parental requests.

An MDHSA evaluator does not need to pay a fee or attend a class to evaluate for MDHSA. However, an evaluator must read the entire Diploma Guide, which is a booklet, which may be ordered from MDHSA. If you have been given this page by someone, you still must read the Guide before signing below and submitting this agreement!\* After an evaluator mails in the evaluator agreement with his credentials, he may start evaluating for MDHSA immediately. MDHSA may only contact an evaluator if his or her credentials are not complete. **If an evaluator desires notification of paperwork received, s/he should send a self-addressed stamped post-card /envelope included with the paperwork with the words “Evaluator paperwork received by MDHSA” on the back.** It will be mailed to the evaluator on receipt of the paperwork. MDHSA cannot confirm receipt of mail by phone or e-mail or if postage is omitted from card. If evaluators have any questions, they may e-mail [diploma@pa.net](mailto:diploma@pa.net), write to the address below, or call 717-749-5767. As a non-profit, mostly volunteer organization, toll calls are prohibitive, so we appreciate those who offer to call us back when we return their call. E-mail is preferable.

Evaluators may help families fill out paperwork and provide current forms for them. However, evaluators are asked NOT to give out our registration forms or fill in annual summary forms unless they know that the parent has received *and* read the diploma guide or at least has purchased one. This helps to avoid misunderstandings about how the program works. The family *must* read the diploma guide before sending in the registration and signing a statement that they have read it. Evaluators are encouraged to download updated forms from our website at [www.mdhsa.pa.net](http://www.mdhsa.pa.net) in order to remain current. Or they may mail a self-addressed stamped envelope and ask for copies of the new forms. Please check the website for updates from time to time. Evaluators may order diploma guides to sell to their families. Contact the MDHSA office for information.

**Evaluator Agreement:** I have read the MDHSA Diploma Guide. By signing this form, I am committing myself to the guidelines and requirements of MDHSA. I will file my credentials (certification copy, evaluator permission from school district or other evidence of teaching or education) with MDHSA and will update my file if there are any changes. I will follow the requirements when signing any student Annual Summary Forms. When signing the final year Annual Summary Form, I understand that I will be confirming that all requirements have been met for graduation before signing, as that will signify that I am issuing a recommendation for a Mason Dixon Homeschoolers Association Diploma.

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 Signature

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 Date

Name:

County:

Address:

Phone:

E-mail:

1. Do you want your name included in a published list of MDHSA evaluators?
  2. Are you able to pre-approve special needs students' programs, and do you wish to have that listed?
  3. Are you willing to travel to evaluate students?
  4. Are you willing to evaluate elementary students also?
- A diploma Guide may be ordered for \$6.00 payable to MDHSA (Includes sales tax and shipping and handling).
- Mail this agreement to: MDHSA Evaluator 32 West Main St. #5 Waynesboro, PA 17268